



EMPLOYMENT APPLICATION

Incomplete applications will not be considered for employment. Please print clearly.

Personal Information:

| | |
|---|--|
| Name: | |
| Current Address: (Street, City, State, Zip) | |
| Telephone / E-mail: () | How did you hear about this opening?: |
| Are you 18 or older?: <input type="checkbox"/> Yes <input type="checkbox"/> No | Do you know anyone who works, or used to work, at Janet Moyer Landscaping? |

Your Interest in Janet Moyer Landscaping:

| | |
|--|---|
| Are you applying for a specific job? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which? | Would you also be interested in other open positions? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| When could you start? | Pay desired? |
| What is the <i>maximum</i> number of hours per week you would work? | What is the <i>minimum</i> number of hours per week you would work? |

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1031 Valencia Street, San Francisco, CA 94110-2405

Landscape Contractor License 853919 • Pest Control License 36389

Skills & Experience

Have you been given a job description or had the requirements of the job explained to you? Yes No

Do you understand these requirements? Yes No

Can you perform the requirements of this job with or without reasonable accommodations? Yes No

Check any area where you have skills or experience, and describe when and where you acquired them:

Planting and/or plant design, selection, and maintenance

Fertilizing and/or mulching

Irrigation installation and maintenance

Pest inspection and treatment

Wall, deck and/or patio construction

Lighting design, planning, and/or installation

Are there other skills or experience you feel would especially qualify you to work at Janet Moyer Landscaping?

What are your goals for the future, career or personal? How would working at Janet Moyer Landscaping help you fulfill your plans?

If hired, could you show evidence of your right to work in the U.S.? Yes No

Activity Analysis:

Please review the following activity charts to determine if you can perform the job based on these requirements (in compliance with ADA regulations).

| Activity | Frequency | | Number of Hours a Day | | | | | | | | | |
|---------------------------|------------|--------------|-----------------------|---|---|---|---|---|---|---|---|----|
| | Continuous | Intermittent | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | >8 |
| Sitting | | ✓ | | | | ✓ | | | | | | |
| Walking | | ✓ | | | | ✓ | | | | | | |
| Standing | | ✓ | | | | ✓ | | | | | | |
| Bending | | ✓ | | | | ✓ | | | | | | |
| Squatting | | ✓ | | | | ✓ | | | | | | |
| Climbing | | ✓ | | ✓ | | | | | | | | |
| Kneeling | | ✓ | | | | ✓ | | | | | | |
| Twisting | | ✓ | | ✓ | | | | | | | | |
| Hand use: | | XXXXXX | | | | | | | | | | |
| simple grasping (right) | | ✓ | | | ✓ | | | | | | | |
| power grasping (left) | | ✓ | | | ✓ | | | | | | | |
| power grasping (right) | | ✓ | | | ✓ | | | | | | | |
| pushing & pulling (left) | | ✓ | | | ✓ | | | | | | | |
| pushing & pulling (right) | | ✓ | | | ✓ | | | | | | | |
| fine manipulation (left) | | ✓ | | ✓ | | | | | | | | |
| fine manipulation (right) | | ✓ | | ✓ | | | | | | | | |
| reaching (above shoulder) | | ✓ | | ✓ | | | | | | | | |
| reaching (below shoulder) | | ✓ | | ✓ | | | | | | | | |

Lifting Requirements:

| | Lifting | | | | | Carrying | | | | |
|-------------|----------------|-------------------------|-----------------------|----------------------|--------|----------------|-------------------------|-----------------------|----------------------|----------|
| | Never 0 hrs | Occasionally < 3 hrs | Frequently 3-6 hrs | Constantly >6 hrs | Height | Never 0 hrs | Occasionally < 3 hrs | Frequently 3-6 hrs | Constantly >6 hrs | Distance |
| 0-10 lbs. | | | X | | 4 ft. | | | X | | 50 yards |
| 11-25 lbs. | | X | | | 4 ft. | | X | | | 50 yards |
| 26-50 lbs. | | X | | | 4 ft. | | X | | | 50 yards |
| 51-80 lbs. | | X | | | 4 ft. | | X | | | 50 yards |
| 81-100 lbs. | X | | | | | X | | | | |
| >100 lbs. | X | | | | | X | | | | |

Describe the heaviest item required to carry and the distance to be carried: one bag of concrete (60 lbs.) up a flight of stairs.

Other physical requirements:

| Activity | Y/N | Description |
|--|-----|---|
| Driving cars and trucks | Y | company vehicles require current drivers' license |
| Driving forklifts and other equipment | N | |
| Using electrical tools | Y | using specified equipment after safety training (e.g., drill, sawzall) |
| Using small engine equipment | Y | using lawnmower, blower, string trimmer |
| Working around large equipment or machinery | N | |
| Walking on uneven ground | Y | some client locations require working in this environment |
| Exposure to excessive noise | Y | proximity to small engine equipment |
| Exposure to extremes in temperature, humidity or wetness | N | |
| Exposure to dust, fumes or gas | Y | created by small engine equipment (specifically blower) |
| Exposure to chemicals or pesticides | Y/N | used only by Managers and those employees with pesticide licenses |
| Working at heights | Y | maximum of five feet from ground |
| Operation of foot controls or repetitive foot movements | N | |
| Use of special visual or auditory protective equipment | Y | use of standard eye protection is required when working use of ear protection when using small engine equipment |
| Working with bio-hazards | N | |
| Working with allergenic materials (plants) | Y | some people may be allergic to plant material present in many sites, especially during the spring; in some sites, poison oak is present |

Do you have any reason to believe that you can't perform this job, as described in the activity analysis, lifting requirements and other physical requirements, efficiently and safely?

If yes, please explain: _____

PLEASE READ AND SIGN:

I promise that the information provided in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date.

I authorize any person, school, current employer, past employers, and organizations named in this application (and accompanying resume, if any) to provide Janet Moyer Landscaping with any information requested by Janet Moyer Landscaping in connection with any application, and I release such persons and organizations from any legal liability for any damage whatsoever in disclosing such information.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted Janet Moyer Landscaping policies. I understand and agree that, if hired, I will enter into my employment relationship with Janet Moyer Landscaping voluntarily and acknowledge that there is no specified length of employment. Accordingly, either I or Janet Moyer Landscaping can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

Sign here:

Date:
